

(323) 881-2401

December 31, 2003

The Honorable Board of Supervisors  
County of Los Angeles  
383 Kenneth Hahn Hall of Administration  
500 West Temple Street  
Los Angeles, California 90012

Dear Supervisors:

**AUTHORIZE AND INSTRUCT DIRECTOR OF INTERNAL SERVICES TO  
COMPLETE AND EXECUTE ALL NECESSARY DOCUMENTS RELATIVE TO  
ACQUISITION OF 500-HOUR INSPECTION AND SERVICE FOR THE  
SIKORSKY S-70 FIREHAWK HELICOPTER**

**IT IS RECOMMENDED THAT YOUR BOARD ACTING AS THE GOVERNING BODY OF THE  
CONSOLIDATED FIRE PROTECTION DISTRICT:**

1. Authorize and instruct the Director of Internal Services to complete and execute all necessary purchasing documents relative to the acquisition of 500-hour inspection and service for the Sikorsky S-70 Firehawk Helicopter not to exceed \$110,000.00.

**PURPOSE OF RECOMMENDED ACTION:**

The purpose of this recommended action is to authorize issuance of a purchase order to provide 500-hour inspection and service of the Sikorsky S-70 Firehawk Helicopter S/N 702479 as required by our "Total Assurance Program" maintenance agreement with Sikorsky Aircraft Corporation. Labor and expenses for 500-hour inspection to be performed at Barton Heliport shall include six technicians and one Quality Assurance Representative.

**JUSTIFICATION:**

Due to the large number of wildland fires that occurred in October and the extensive utilization of the Firehawk helicopters, the maintenance inspections will be required sooner than normal. The increased fire activity created an unusually heavy backlog for our helicopter maintenance staff and consequently, they are unable to perform this inspection.

In order to have the helicopter available at the earliest possible time, we are requesting Sikorsky to provide the necessary personnel to perform the inspection at our Barton Heliport facility.

**FISCAL IMPACT/FINANCING:**

The Department's 2003-04 Adopted Budget has sufficient funding for this service. Sufficient Services and Supplies appropriation is budgeted in the Special Operations Budget Unit. There is no net County cost.

**FACTS AND PROVISIONS/LEGAL REQUIREMENTS:**

Sikorsky is the original equipment manufacturer. The 500-hour inspection is a mandated component of the helicopter maintenance regime as established by the manufacturer.

**CONTRACTING PROCESS:**

The Department is in the process of developing a formal contract proposal with Sikorsky Aircraft Corporation for future 500-hour maintenance inspections.

**IMPACT ON CURRENT SERVICES (OR PROJECTS):**

Approval of the recommended actions will enable the Department to continue our efforts of emergency services to residents of Los Angeles County.

**CONCLUSION:**

Upon approval by the Board of Supervisors, please return adopted copies of this letter to:

1. Los Angeles County Consolidated Fire Protection District  
Materials Management Division  
5801 S. Eastern Avenue, Suite 100  
Commerce, CA 90040  
Attention: James Ealey, Chief, Materials Management Division

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2. Internal Services Department  
Purchasing Division  
1100 N. Eastern Avenue, Room 102  
Los Angeles, CA 90063  
Attention: Joe Sandoval, Division Manager

Respectfully submitted,

P. MICHAEL FREEMAN

PMF:II

c: Chief Administrative Office  
County Counsel  
Auditor-Controller